

WILSON CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION  
MEETING MINUTES – November 14, 2017

The Wilson Central School District Board of Education held its regular monthly business meeting on Tuesday, November 14, 2017 in the High School Auditorium.

The meeting was called to order at 7:35 PM by Board President George Waters with the following Board of Education Members in attendance: Frank Cipolla, Vice-President; Timothy Kropp, Member and Kathy Stewart, Member. Members Christopher Carlin, Linda Hurley, and Mary Martinez were absent

Call to  
Order/Attendance

Also in attendance were Mr. Timothy Carter, Superintendent; Carolyn Oliveri, Business Administrator; Joanne Seefeldt, Recorder/District Clerk; Daniel Johnson, HS Principal; Jeff Roth, Dir. of Athletics; Scott Benton, MS Principal; John Diodate, Elem. School Principal; Michael Cancilla, Dir. Special Education; Todd Harmon, Dir. of Facilities and Susan Bell, Cafeteria Manager.

The meeting minutes from October 10, 2017 which were previously forwarded to Board of Education members for review were presented. It was moved by Cipolla seconded by Kropp that these minutes be accepted as presented.  
Upon vote it was unanimously carried.

Approve Minutes

The Treasurer's Report for September 2017 was presented. The balance on hand as of September 30, 2017, was \$9,963,066.01. It was moved by Cipolla seconded by Kropp to accept the report as presented for audit and made a permanent part of the record of this Board.  
Upon vote it was unanimously carried.

Accept Treasurer's  
Report

At this time Supt. Carter did a special presentation of a certificate and lapel pin to High School student Trevor Zahno in recognition of his outstanding bravery shown in helping to apprehend a purse snatcher at the Niagara Outlet Mall.

Special Presentation  
– T. Zahno

Supt. Carter also presented High School Football Coach William Atlas with a certificate and lapel pin on his being recognized by the Buffalo Bills as ADPRO Sports High School Coach of the Week. Both of these individuals have exemplified outstanding citizenship and we are proud to have them at Wilson Central.

Special Presentation  
– W. Atlas

Next item on the agenda was an overview of the 2017-2020 Planned Facilities Reconstruction Project. Architects from Labella, Jeff Stone from Hodgson Russ and Carolyn Oliveri, Business Administrator presented the scope of the entire project emphasizing there will be no cost to district taxpayers to complete this project. The cost of the project is \$9,850,000 and will be 83% aided by the State with the

2017-2020 Planned  
Facilities  
Reconstruction  
Project presentation

balance coming from reserve accounts. The vote on the project is set for Tuesday, December 12, 2017 from 10:00 AM to 8:00 PM in the Zipp Gym foyer. President Waters thanked them for the presentation and encouraged residents to come out and vote. Stated there is approximately 84% return to the District on this project.

Upon recommendation of Superintendent Carter it was moved by Stewart seconded by Kropp to approve the following appointments:

Appointments

- Kerry Atlas as Winter 2017/18 Varsity Cheerleading Coach, Step 1, per the WTA Agreement.

- Unpaid Assistant Coaches

- 1) Kyle Bradley for Varsity Boys Basketball under direct supervision of Coach Brett Sippel.
- 2) Rob Linhart for Varsity Girls Basketball under direct supervision of Coach Brian Baker.
- 3) Serina Jaeger-Delgado for JV Girls Basketball under direct supervision of Coach Chris Moon.
- 4) Eric Freischlag for Varsity Wrestling under direct supervision of Coach Michael Carlo.
- 5) Aric Freischlag for Varsity Wrestling under direct supervision of Coach Michael Carlo.
- 6) Jeff Dinse for Varsity Girls Basketball under direct supervision of Coach Brian Baker.

Upon vote it was unanimously carried.

Upon recommendation of Superintendent Carter it was moved by Cipolla seconded by Kropp to adopt the 2017 Wilson Central School District-Wide Safety Plan. (Note: This plan was submitted to Board of Education on October 10, 2017 and was available for public comment beginning October 11, 2017.)

Adopt District Wide Safety Plan

Upon vote it was unanimously carried.

Upon recommendation of Superintendent Carter it was moved by Stewart seconded by Kropp to approve the Memorandum of Understanding Agreement between the Wilson Central School District and the Wilson CSD Cafeteria Employees CSEA Local 872-7683-01, July 1, 2017 through June 30, 2020.

Approve Cafeteria Agreement 7/1/17-6/30/20

Upon vote it was unanimously carried.

President Waters thanked the unit for their timeliness on settling this agreement.

Upon recommendation of Superintendent Carter it was moved by Stewart seconded by Kropp to approve the agreement between the

Approve contract w/ R. Zipp

Wilson Central School District and Richard J. Zipp (retired Superintendent of Schools) effective November 14, 2017 regarding health insurance coverage.

Upon vote it was unanimously carried.

Upon recommendation of Superintendent Carter it was moved by Kropp seconded by Cipolla to approve the agreement between the Wilson Central School District and Bailey Brothers Enterprises Inc. as the low bidder for snowplowing services for a three-year contract (2017/18, 2018/19 and 2019/2020) at \$26,500 per season.

Upon vote it was unanimously carried.

Approve Bailey Bros. for snowplowing

Upon recommendation of Superintendent Carter it was moved by Cipolla seconded by Kropp to adopt the 2018-2019 Budget Development Calendar.

Upon vote it was unanimously carried.

Adopt 2018/19 Budget Calendar

Upon recommendation of Superintendent Carter it was moved by Kropp seconded by Cipolla to approve the Corrective Action Plan Response to the 2016-2017 external audit.

Upon vote it was unanimously carried.

Corrective Action Plan Response 16/17

Upon recommendation of Superintendent Carter it was moved by Kropp seconded by Stewart to delete and/or combine into updated policies the following (as recommended from Erie I BOCES Policy Services:

Policies Delete and/or Combine

- 2310 Membership in Associations
- 3110 School Sponsored Media
- 3120 Relations with the Municipal Governments
- 3130 Senior Citizens
- 3220 Public Expression at Meetings/Public Sessions
- 3240 Student Participation
- 3260 Booster Clubs
- 3413 Uniform Violent and Disruptive Incident System
- 4110 School Administration
- 4120 Administrative Personnel
- 4210 Administrative Organization and Operation
- 4211 Line Responsibility
- 4230 Administrative Authority during Absence of the Superintendent of Schools
- 4240 Administrative Latitude in the Absence of Board Policy
- 4420 Compensation and Related Benefits
- 5241 Property Tax Exemption for Senior Citizens
- 5330 Budget Transfers
- 5680 Safety and Security
- 6161 In-Service Credit (Professional Staff)

6162 Mentoring Programs for First-Year Teachers  
6210 Certified Personnel  
6211 Recruitment  
6410 Maintaining Discipline and Conduct  
6440 Negotiations  
6460 Jury Duty  
6510 Health Insurance  
6520 Workers' Compensation  
6530 Payroll Deductions and Tax Sheltered Annuities  
6561 Professional Services Providers  
7122 Release Time of Students  
7123 Excuses and Absences  
7124 Attendance Records  
7140 Involuntary Transfer of Students  
7241 Release of Information to the Noncustodial Parent  
7310 School Conduct and Discipline  
7312 Student Dress Code  
7411 Censorship of School Sponsored Student Publications and Activities  
7421 Physical Examination for Participation in Interscholastic Athletics  
7615 Temporary Placement of Students with Disabilities  
8120 Request for Part 100 Variance or Part 200 Innovative Program Waiver from Commissioner's Regulations  
8230 Guidance Program  
8250 Evaluation of the Instructional Program  
8261 Parent Involvement for Parents of Students Being Served through the use of Title I Funds  
8270 Instructional Technology  
8272 Technology Policy  
8310 Purposes of Instructional Materials  
8331 Controversial Issues  
8410 School Calendar, School Day and School Year  
Upon vote it was unanimously carried.

The following policies were submitted for 1<sup>st</sup> reading by Board of Education (No action):  
1510 Regular Board Meetings and Rules (Quorum and Parliamentary Procedure)  
3110 Media/Municipal Governments/Senior Citizens  
3250 Parent-Teacher Association  
3410 Code of Conduct on School Property  
4110 Administrative Personnel  
4210 Administrative Organization and Operation  
4212 Wilson Central School District Organizational Chart  
4220 Administrative Authority

Policies 1<sup>st</sup> Reading

4230 District Committees  
4240 Evaluation of the Superintendent and Other Administrative Staff  
4410 Professional Development Opportunities  
5140 Administration of the Budget  
5240 School Tax Assessment, Collection and Service Charge  
5681 School Safety Plans  
6160 Professional Growth/Staff Development Programs  
6471 Use of Email in the District  
6550 Leaves of Absence  
6552 Returning to Work from Absence Due to Medical Reasons  
6560 Determination of Employment Status: Employee or Independent Contractor  
7110 Comprehensive Student Attendance  
7130 Entitlement to Attend – Age and Residency  
7132 Attendance Policy for Students with Disabilities Beyond Mandatory School Age  
7270 Rights of Noncustodial Parents  
7315 Students Presumed to Have a Disability for Discipline Purposes  
7410 Extracurricular Activities  
7420 Sports and the Athletic Program  
7522 Concussion Management  
7611 Children with Disabilities  
8110 Curriculum Development, Resources and Evaluation  
8260 Title I Parent and Family Engagement  
8271 Internet Safety/Internet Content Filtering Policy  
8280 Instruction for English Language Learners  
8330 Objection to Instructional Materials and Controversial Issues

The next item of business was to vote on a candidate to fill a vacancy on the Board of Directors for the Rural School Association for Zone 3. After brief discussion it was moved by Kropp seconded by Stewart that the Board cast a ballot for Patricia Krenzer to fill the Zone 3 vacancy. Upon vote it was unanimously carried.

Nominate Rural  
Schools Dir. – P.  
Krenzer

It was moved by Cipolla seconded by Kropp to accept the following recommendations from the District's Committee on Special Education/Preschool Special Education as submitted dated November 14, 2017, No's.: 10851, 11150, 10382, 210238, 200124, 10695, 10914, 10998, 10999, 10741, 210223, 10726, 10380, 11073. Upon vote it was unanimously carried.

CSE/CPSE  
Recommendations

Upon recommendation of Superintendent Carter it was moved by Cipolla seconded by Kropp to approve the following conference requests by District staff:

Conference  
Requests

1. James Alderman requests to attend the Institute of Human Rights of Buffalo conference in Buffalo, New York on November 28,

2017 at a cost of \$160.00 (registration and substitute) being considered a proper charge against the District.

2. Amy Seeley requests to attend NYSED Passage Review Meeting in Albany, New York on December 5 and 6, 2017 at a cost of \$170 to cover substitute teacher being considered a proper charge against the District.

3. Karen Aloisio requests to attend the Civil Rights Torrence Roberts Conference on November 28, 2017 at a total cost of \$160 for registration and substitute being considered a proper charge against the District.

4. Janelle Harvey requests to attend Erie I BOCES Work Based Learning Community of Practice workshops on 11/15, 12/21, 1/17, 3.21, and 5/16 in Sanborn NY with a cost of \$212.50 for substitute teacher being considered a proper charge against the District.

5. Susan Bell requests to attend the State Legislative Action Conference on January 28-30, 2018 in Albany, New York with costs for Registration and Lodging of \$500.00 to be considered a proper charge against the District.

Upon vote it was unanimously carried.

Upon recommendation of Superintendent Carter it was moved by Cipolla seconded by Kropp to approve the following use of facility requests:

Use of Facility  
Requests

1. Wilson Hoops requests to use the Zipp Gym and High School Gym on an as available basis per Mr. Roth November 2017 through March 3, 2018

2. Girls 5th and 6th Grade Basketball requests use of the Elementary School gym on Tuesday evenings, November 21 through February 27, 2018, from 6:00 to 7:30 PM for basketball practice. Gym not available 12/12/17, 12/26/17 and 2/20/18.

3. Girls 5th and 6th Grade Basketball request use of the Zipp Gym and High School Gym as available through the Director of Athletics during January and February 2018.

Upon vote it was unanimously carried.

Kathy Stewart NOSBA Representative stated that the next NOSBA meeting is scheduled for December 2<sup>nd</sup>. Discussion will take place regarding the annual Legislative Breakfast scheduled for Saturday, January 27, 2018.

NOSBA Report

President Waters thanked Board Members Stewart and Martinez and Supt. Carter for attending the Dessert Forum at O/N BOCES. Superintendent Carter reported on the following: Thanked Kathy Stewart for visiting Congressman Chris Collins' office with him this past week. They were able to get across that the tax reform bill will have both negative and positive impact on school districts. Elements of the State and Local School Tax deduction (SALT-D) will have an impact by limiting Medicaid payments back to the school districts. Glad to have the opportunity to have voice heard. Congratulated the Cafeteria Unit on settling their contract. Thank you to Board Member Hurley and Carolyn Oliveri for all their work in the negotiation process. Jeff Stone of Hodgson Russ also stated that tax reform includes eliminating refinancing of debt which would be detrimental to school districts as well. Also it allows for tax shelter accounts for parents for private school attendance K-12 which could have a negative impact on school districts. Today at 3:00 PM bids were opened for the capital outlay project passed by the Board earlier this year. Five companies attended. Bids will be reviewed and the Board will act in December to accept. Smart Schools is scheduled to be reviewed November 27<sup>th</sup> and we should hear shortly after that date. Over the summer the Board developed District goals. Administrators and teachers will begin working on breaking them down into small segments and be able to work them into the education plan. Entry Plan – interviews are complete. Met with over 90% of the staff. Plan to present to the Board at the January work session. Thanked Labella and Hodgson Russ for all their work this past year and a half on the reconstruction project. Thanked Carolyn Oliveri for all of her guidance and Todd Harmon and Jeff Roth for their attention to detail in the process.

Board Pres.  
Commentary  
Superintendent's  
Report

Board Members Frank Cipolla and Kathy Stewart reported on the work shops they attended while at the NYSSBA convention in Lake Placid. They had the opportunity to also meet with other NYS board members and superintendents. Kathy Stewart was impressed with a seminar she attended on family mental health initiatives. Stated that Sweethome school district has a lot of good information on their website.

Stewart/Cipolla  
report on NYSSBA  
Convention

President Waters stated that the Reconstruction Project Vote is December 12. Also the Board of Education meeting is scheduled for that date. It would be advantageous to change the time of the Board meeting to 6:30 PM on December 12. All Board Members agreed to change the time of the meeting on December 12, 2017 to 6:30 PM. President Waters also stated that the December 19 work session may be canceled if there is no business to discuss. He also stated that the Capital Outlay project is fully funded at \$80,000. Many thanks to Bus. Admin. Oliveri for her work on that project.

Change time of  
12/12/17 Board Mtg  
to 6:30 PM

President Waters stated a need for executive session to discuss collective negotiations regarding a specific employee pursuant to Article 14 of Civil Service Law. There will be no action after executive session.

It was moved by Cipolla seconded by Kropp that the Board enter executive session to discuss collective negotiations regarding a specific employee.  
Upon vote it was unanimously carried.

Executive Session

The Board entered executive session at 8:45 PM and upon motion by Cipolla seconded by Stewart the meeting was reconvened at 9:38 PM.

Reconvene

There being no further business to discuss it was moved by Kropp seconded by Stewart that the meeting be adjourned.  
Upon vote it was unanimously carried.

Adjourn

The meeting adjourned at 9:38 PM.

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George M. Waters, President

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Joanne R. Seefeldt, District Clerk



