



## **Family Educational Rights and Privacy Act (FERPA) Student Directory Information**

The *Family Educational Rights and Privacy Act* (FERPA), a Federal law, requires that Wilson Central School District (the “District” or “Wilson”), with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child’s education records. However, the District may disclose appropriately designated “directory information” without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the District to include information from your child’s education records in certain school publications. Examples include:

- A playbill, showing your student’s role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent’s prior written consent.

If you do not want the District to disclose any or all of the types of information designated below as directory information from your child’s education records without your prior written consent, you must notify the District in writing by **December 18, 2020**. Wilson has designated the following information as directory information:

- Student's name
- Address
- Telephone listing
- Electronic mail address
- Photograph
- Date and place of birth
- Major field of study
- Dates of attendance
- Grade level
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Degrees, honors, and awards received
- The most recent educational agency or institution attended
- Student ID number, user ID, or other unique personal identifier used to communicate in electronic systems, or that is displayed on a student ID badge, but only if the identifier cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the user’s identity, such as a PIN, password, or other factor known or possessed only



by the authorized user. Parents and eligible students may not, by opting out of disclosure of directory information, prevent a school from requiring a student to wear or present a student ID badge that displays information that may be directory information.

### **Limited Directory Information Disclosure**

Limited Directory Information Disclosure means that the District may limit disclosure of its designated directory information to specific parties, for specific purposes, or both. Allowing limited directory information disclosure permits the District to use student directory information for limited purposes, like school yearbooks, honor roll lists, and graduation programs without consent. Limiting disclosure of such information is beneficial where the District believes the disclosure may make students targets of marketing campaigns and news media or victims of crimes. The District shall limit its disclosure of designated directory information as specified in its public notice to parents and eligible students.

### **Military Recruiters**

In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965, as amended (ESEA) to provide military recruiters, upon request, with the following information of eligible students (i.e. a student seventeen (17) years of age or older or in the eleventh grade (or its equivalent) or higher) – names, addresses and telephone listings – unless parents/eligible students have advised the LEA that they do not want their student's information disclosed without their prior written consent. In compliance with the Elementary and Secondary Education Act (ESEA) of 1965, as amended by the No Child Left Behind Act of 2001 (NCLB), and the National Defense Authorization Act, the School District shall notify parents that by law it routinely releases this information to Military Recruiters upon request subject to a parents'/eligible students' written request not to disclose such information.