

**WILSON CENTRAL SCHOOL DISTRICT
P.O. BOX 648
WILSON, NEW YORK 14172-0648**

Vision Statement

Be an excellent School District where all students master the standards set by New York State and the Wilson Central School District. To this end staff, parents and community will assist and support students in meeting their responsibilities to achieve mastery level performance.

**THE REGULAR MONTHLY BUSINESS MEETING OF THE
WILSON CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION
WILL BE CONDUCTED ON
TUESDAY, APRIL 10, 2018 – 7:00 PM
HIGH SCHOOL AUDITORIUM
WILSON, NEW YORK**

Meeting Agendas are Available the Friday Before the Scheduled Board of Education Meeting on Our Website www.wilson.wnyric.org or Can Be Picked Up at the District Office.

The Wilson Board of Education is aware and in support of public input at our regular meetings. Please be aware of the fact that our Board meeting is held in public, but it is not a public meeting.

However we do offer time at the end of our regular agenda for public input. Please keep your comments to 3-5 minutes in length.

MEETING AGENDA

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

- A. Approve Minutes – March 13, 2017
- B. Accept Treasurer's Report – February 2018

II. NEW BUSINESS

- A. Personnel
 - 1. Resignations
 - a. Lisa Gigliotti, as Senior Typist, resignation for retirement purposes effective March 1, 2019.

- B. Approve 2018/2019 School District Expenditure Budget in the amount of \$27,419,858.00
- C. Approve five year contracts with STA of New York, dba Ridge Road Express for the school years 2018-19, 2019-20, 2020-21, 2021-22, and 2022-23. STA of New York has been determined to be the lowest responsible bidder per bid conditions and respondent bids received March 20, 2018. The following is the estimated cost for each of the five year contracts: 1st contract - home to school transportation \$8,418,900.60, 2nd contract - Field Trips and Sports \$194,544.58 and 3rd contract - summer transportation \$194,589.28.
- D. Approve a resolution declaring the District's proposed capital outlay project (involving the installation of a new cooling unit in the server Room 117 at the District's High/Middle School building), to be a Type II Action under SEQRA, and authorizing and directing the inclusion of funding for such project in the District's proposed 2018-2019 budget. (See complete resolution attached).
- E. Authorize the opening of a new Capital Fund Savings Account with M&T Bank for deposit of 2017-2020 Planned Facilities Reconstruction Project funds.
- F. Authorize the opening of a new Debt Service Fund Securities Account with KeyBanc Capital Markets Inc. for the purchase of U.S. Treasury Notes with Debt Service account funds.
- G. Approve Agreement between the Wilson Central School District and Joanne Seefeldt, Secretary to the Superintendent/District Clerk effective July 1, 2018 through June 30, 2023.
- H. Approve Hiring Procedure Manual as developed by the 2017/18 Hiring Committee.
- I. Approve 2018-2019 Wilson Central School District Student Calendar.
- J. Approve Private/Parochial Transportation requests from District Residents. (NOTE: Requests are approved that fall within the 15-mile home to school limit and available seating exists on the bus.)
- K. Discussion – Extending Memorial Day Holiday – Friday, May 25, 2018 – Paid holiday for all faculty and staff.
- L. Conference Requests
 - 1. Timothy Carter, Superintendent and Joanne Seefeldt, Secretary to Superintendent request to attend The Breakthrough Coach at Erie I BOCES; West Seneca, New York; July 30 and 31, 2018 at a cost of \$675 plus mileage being considered a proper charge against the District.

2. Susan Bell, Cafeteria Manager, requests to attend the School Nutrition Association National Leadership Conference in Long Beach California on April 26-28, 2018 at no cost to the District.

M. Use of Facility Requests

1. Elementary PTA Requests to use the High School Auditorium on Thursday, April 26, 2018 from 6:00-9:00 PM for NY STARS Program (New York State Troopers Advancing Relationships in School and Throughout the Community).
2. Wilson Travel Softball requests use of HS Playfields and Restrooms in Concession Stand beginning May 30-August 1, 2018 from 6:00 PM to Dusk for softball games/practice. (Note: No approval for use of pitching machine and other WCSD equipment. Summer groups need to share facilities.)
3. Wilson Jr. Lakemen Football requests use of Zipp Gym, HS Playfields, Hutch Field, Press Box, Stadium Lighting July 21-November 11, 2018 from 5:45-8:00 PM and all day on Saturday for football. (Note: Use of Zipp Gym requires individual approval from Mr. Roth for each use.)
4. Wilson Jr. Lakemen Cheer requests use of Elementary School Gym and Girls Lockers from 5:45-8:00 PM September through October 2018 on Monday and Wednesday for cheer practice. (Note: No Tuesday availability/not available July, August and November.)
5. Wilson Youth Soccer League requests use of the Elementary Soccer playfield May 5, 6, 12, 13, 19, 20, 2018 from 8:00 AM to 5:00 PM for Soccer.

III. NIAGARA/ORLEANS SCHOOL BOARD ASSOCIATION REPORT – Kathy Stewart

IV. SUPERINTENDENT'S REPORT

V. PUBLIC FORUM

A RESOLUTION, DATED APRIL 10, 2018, OF THE BOARD OF EDUCATION OF THE WILSON CENTRAL SCHOOL DISTRICT, NIAGARA COUNTY, NEW YORK (THE “DISTRICT”) DECLARING THE DISTRICT’S PROPOSED CAPITAL OUTLAY PROJECT (INVOLVING THE INSTALLATION OF A NEW COOLING UNIT IN SERVER ROOM 117 AT THE DISTRICT’S HIGH/MIDDLE SCHOOL BUILDING) TO BE A TYPE II ACTION UNDER SEQRA, AND AUTHORIZING AND DIRECTING THE INCLUSION OF FUNDING FOR SUCH PROJECT IN THE DISTRICT’S PROPOSED 2018-2019 BUDGET.

WHEREAS, the Wilson Central School District, Niagara County, New York (the “District”), after consultation by District officials with the District’s retained architectural firm (LaBella Associates, D.P.C.), has resolved that the District should propose to undertake, during the District’s pending (2018-2019) fiscal year, a capital outlay project involving the installation of a new wall mounted air conditioning unit, elevated exterior pad mounted condenser, and associated electrical work in Server Room 117 at the District’s High/Middle School building (the “Project”); and

WHEREAS, the estimated maximum cost of the Project (inclusive of all preliminary and incidental costs) has been determined by LaBella Associates, D.P.C. to be \$100,000; and

WHEREAS, the District is proposing that the Project be financed by the application of \$100,000 of funds to be earmarked for such purpose as a “Transfer to Capital Fund” in the District’s pending (i.e., 2018-2019) budget, with the work on the Project to be completed during the 2018-2019 fiscal year of the District; and

WHEREAS, in accordance with State Education Department guidance and policy, the District/Board of Education is the appropriate agency to be the lead agency to undertake Project review under the State Environmental Quality Review Act (“SEQRA”); and

WHEREAS, Section 617.5 of the SEQRA Regulations (6 NYCRR Part 617) provides that certain activities are Type II actions which are not subject to review under SEQRA and that such activities include “routine activities of educational institutions,” “maintenance or repair involving no substantial changes in an existing structure or facility;” “replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site...unless such action meets or exceeds any [Type I] thresholds in section 617.4” and/or “emergency actions that are immediately necessary on a limited and temporary basis for the protection or preservation of life, health, property or natural resources, provided that such actions are directly related to the emergency and are performed to cause the least change or disturbance, practicable under the circumstances, to the environment”; and

WHEREAS, the proposed Project constitutes such routine activities of educational institutions; maintenance or repair activities; and/or in-kind, same-site replacement, rehabilitation or reconstruction activities not exceeding Type I thresholds;

NOW THEREFORE, BE IT RESOLVED, that it is the final determination of the District's Board of Education that the proposed Project is a Type II action, which is not subject to review under SEQRA, and that the proposed Project will not result in a significant adverse impact on the environment; and be it further

RESOLVED, that the proposed Project shall be included as a "Transfer to Capital Fund" line item (not exceeding \$100,000 in amount) in the District's proposed budget for the 2018-2019 fiscal year (with appropriate additional notification to District voters regarding the specific details of the work to be given in connection with the District's regular budget presentation and approval process), so that such Project may be initiated and completed (assuming voter approval of the District's proposed budget) during the District's 2018-2019 fiscal year; and be it further

RESOLVED, that this resolution shall take effect immediately.