



Wilson Central School

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WILSON CENTRAL SCHOOL DISTRICT WILSON, NEW YORK

District Shared Decision Making Team

October 18, 2023

Agenda

- 1. Welcome/Introductions/Sign-In**
- 2. Review of Minutes of 9/20/23**
- 3. Educational Study Council Grants-Update**
- 4. New Club Proposals- MS Walking Club**
- 5. District Goals-Update**
 - a. Building Level SDMT Update**
 - b. 2023-2024 Goals**
 - c. CDEP Action Plans**
- 6. Review and Comment on Policy 7316- Student Use of Personal Technology (In Committee) Update**
- 7. Review and Comment on Policy 5630- Facilities: Inspection, Operation and Maintenance**
- 8. Review and Comment on Policy 7420- Sports and the Athletic Program**
- 9. Review and Comment on Policy 7522- Concussion Management**
- 10. Review and Comment on Policy 7515- Head Lice**
- 11. Curriculum Committee Report**
- 12. Round Table-**

Shared Decision Making Team

Meeting Minutes

September 20, 2023

Attendance: T. Carter, B. Simpson, S. Harvey (virtual), J. Hardy (virtual), T. Kent, P. Galgovich, A. Seeley, M. Shank, J. Woolson, S. Wheeler (virtual), S. Benton, J. Wilkie (virtual), C. McCarthy

Mr. Carter brought the meeting to order at 3:31 pm in person and Google Meet.

May Meeting Minutes- Approved

New Business:

- **Educational Study Council Grants Update**
 - * Grant awarded to Becky Myers
 - * WTA Exec. Council approved \$1500 towards funding for 2023-2024
 - * Put in request for continued yearly funding to BOE to hopefully be approved at the next BOE meeting.
 - * Awarded \$2800 last year
 - * Current balance about \$3300
 - * Hopefully we'll have about \$6300 to award to future grants after BOE
- **New Club Proposal**
 - * Spirit in Motion- proposed by Rachel Feeley
 - * Prior to moving forward do they need to have AED, CPR etc
 - * Tim will run this by Jeff Roth.
 - * This will move forward pending getting some questions/concerned answered.
- **District Goals**
 - Building Level SDMT Update
 - HS- Had first meeting today 9/20
 - MS- Not scheduled yet.
 - WES- Had first meeting yesterday 9/19
 - 2023-24 Goals- Encourage thought exchange, pick two goals
 - CDEP Action Plans
- **Review and comment on Policy 7316- Student Use of Personal Technology**
 - Status- currently in committee for review
- **Review and comment on Policy 7135- Foreign Exchange Students**
 - Move to BOE for approval

- **Review and comment on Policy 7110- Comprehensive Attendance Policy**
 - Need period to period attendance, improve school attendance, hoping to launch a new PowerSchool extension in October. Allows a texting feature for parents.
 - Question as to wording for elementary taking attendance period by period or by time as related to APPR.
 - Participation grade wording unclear
 - Chronic tardiness fall under needing AIS?
- **Curriculum Committee Report-**
 - First meeting coming up next week
 - Implementing benchmark testing for MS/HS for some students for consistent tracking.
- **Round Table-** no comments/concerns

Meeting adjourned @ 4:21 pm

Next Meeting: October 18, 2023 @ 3:30

Submitted by Jackie Hardy

SEP 25 2022

Wilson Central
School District

EXTRA-CURRICULAR CLUB PROPOSAL FORM

Congratulations on your decision to propose a student club! By taking an active role in the Wilson Middle/High School community, you are helping to improve students' educational experiences. Below you will find the necessary information needed for consideration of a club proposal. Please be sure to fill in all the required information along with any additional pertinent documentation for consideration and return the form to your Building Principal. Once your proposal has been received by the Building Principal it will be sent to the Superintendent. If approved by the Superintendent, the Board of Education makes final approval of new clubs. New club advisors will receive a letter of approval.

Applicants are advised that new clubs will operate the first year at a compensation of 2% as referenced in 20.4.2 of this Collective Bargaining Agreement. Upon successful completion of one year and review of the club by the District Level Shared Decision Making Team, recommendations for any adjustments to the stipend will be put forth to the Superintendent.

Name of Proposed Club: MS Walking Club

Name of Faculty Member Proposing Club: Janelle Harvey

Faculty Member's Signature: Janelle Harvey

Contact for Club Officer (Email and Phone):

jharvey@wilsoncsd.org

Club Mission/Brief Description of Proposed Club:

To create a safe and welcoming space for students to begin the steps of living a healthier ~~health~~ life both physically and mentally.

Number of Anticipated Club Participants

Max 20 students

Anticipated number of meetings/sessions/events (per school year):

Approximately ~~100 times~~ 50 times

Frequency of club meetings: Weekly ~~(1 time per week)~~

Number of Advisor(s) expected: (2) Janelle Harvey & Karen Aloisio

Please provide an overview of your experience/proficiency/background pertaining to proposed club:

Family & Consumer Science Curriculum & Certification
Past JV./Var. Cheerleading Coach (Roy-Hart CSD)

Meeting Location: Room 23

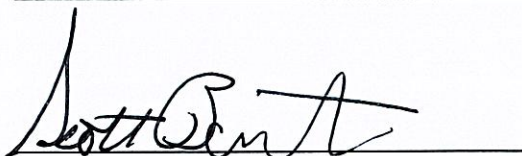
Events/Trips Planned: none

Are there any anticipated additional considerations related to this club? (i.e., travel/bus, special equipment, etc.):

none

Will there be any funding requirements/fundraising associated with this club? If yes, please provide an explanation.

Not at this time.


Principal

Superintendent

Board of Education Approval

Board Action: Approved _____ Denied _____ Date _____

MS WALKING CLUB

All middle school students are welcome to join the new Walking Club.

Where: Mrs. Harvey's classroom #23 (Report Immediately at the start of 12th period)

When: First meeting will be on Wednesday, October 11th, 2023.

****** Meetings will be held every Wednesday during 12th period.
(Meet in room #23 at 2:27)***

Objective:

The focus of this club is to get us MOVING! So anyone interested in getting your heart rate up, your body moving and enjoying a good conversation with your best friend are welcome. When the weather is nice, we will walk outside and during those cold wet winter months we will walk in doors. A pass will be given at 3:08 to get on the late bus. This is NOT an

opportunity to just hangout and cause trouble within the building. We have a purpose here and that is to get our bodies MOVING! We will begin at a slower pace and as the weeks progress we will increase our pace greatly. Who knows..... By the end of the school year you may be ready to join the Running Club.

I HOPE TO SEE YOU THERE!

SUBJECT: FACILITIES: INSPECTION, OPERATION AND MAINTENANCE**~~Operation and Maintenance~~**

~~The Board, through the Superintendent and his or her staff, has the responsibility of protecting the District's facilities through a systematic maintenance program. The program shall include periodic preventive maintenance activities, long range maintenance schedules, and emergency repair procedures. The District will make reasonable attempts to ensure that all maintenance work will be carried out in the least intrusive manner.~~

Overview

The District is committed to providing a healthy and safe environment for all individuals on school grounds. As part of this commitment, the District will comply with all applicable laws, regulations, and codes related to the construction, inspection, operation, and maintenance of District facilities.

Construction and Remodeling of School Facilities

The District will ensure all capital projects and maintenance comply with the requirements of the New York State Uniform Fire Prevention and Building Code, the State Energy Conservation Construction Code, the Manual of Planning Standards, and the Commissioner's regulations. ~~Relevant documentation regarding all new buildings must be formally submitted to the State Education Department no matter the size or cost.~~ The New York State Education Department (NYSED) Office of Facilities Planning has provided an Instruction Guide on their official website.

Plans and specifications for the erection, enlargement, repair, or remodeling of District facilities ~~of the District shall~~ will be submitted to the Commissioner consistent with applicable law and regulation.

Plans and specifications submitted to the Commissioner shall bear the signature and seal of an architect or engineer licensed to practice in the State of New York. The architect or engineer who sealed the plans and specifications shall also certify that the plans and specifications conform to the standards set forth in the State Uniform Fire Prevention and Building Code and the State Energy Conservation Construction Code.

For remodeling or construction projects, the District will ensure compliance with the requirements of the State Uniform Fire Prevention and Building Code, the State Energy Conservation Construction Code, and applicable law and Commissioner's regulations. The District will also retain the services of an architect or engineer licensed to practice in New York State as required by law or regulation, or as necessary given the scope and cost of the project.

Carbon Monoxide Detection Requirements

~~— All new and existing District buildings that have appliances, devices, or systems that may emit carbon monoxide, and all attached garages, must have a means to detect carbon monoxide. Buildings include school buildings, administrative buildings, bus maintenance facilities, concession stands, and~~

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SUBJECT: FACILITIES: INSPECTION, OPERATION AND MAINTENANCE (Cont'd.)

~~field houses. Carbon monoxide may be produced by fuel-fired heating systems (boilers, HVAC units, and makeup air units), emergency or standby electric generation within a building, fuel-fired kitchen equipment (ranges, ovens, steamers, dishwashers, and makeup air units serving hoods), fuel-fired domestic hot water heaters, laboratory/shop equipment (gas outlets, torches, gas-fired kilns, and stationary or portable engines), maintenance and storage areas with fuel-fired equipment, and in garages.~~

~~—The District may use a self-contained carbon monoxide alarm, a carbon monoxide detection system, or both. The District will comply with all laws and regulations regarding alarms or detectors, including where they must be located, their power sources, and labeling requirements. The District should develop written standard operating procedures to follow when a carbon monoxide detector is activated.~~

All District facilities will have carbon monoxide alarms or detection systems installed in accordance with all applicable laws, regulations, and/or codes.

Inspections

~~The District is mindful of the health and safety of its students, staff, and visitors and, as such, the District administration will cooperate with appropriate officials conducting health, fire, asbestos, bus, and boiler inspections. In addition, the administration shall keep the Board of Education informed of the results of such inspections in a timely fashion.~~

Asbestos Inspections

In accordance with the Asbestos Hazard Emergency Response Act (AHERA), the District will inform all employees and building occupants (or their legal guardians) at least once each school year about all asbestos inspections, response actions, post-response action activities, as well as triennial re-inspection activities and surveillance activities that are either planned or in progress. The District will provide yearly **written** notification to parent, teacher, and employee organizations on the availability of the District's asbestos management plan and any asbestos-related actions taken or planned in the school.

Lead Testing

The District will **triennially** test potable water for lead contamination from all outlets as required by law **and regulation**. If an outlet exceeds the action level for lead content, the District will prohibit use of the outlet ~~for drinking and cooking purposes~~, and it will remediate **the lead level** of the outlet before allowing ~~these~~ **its** uses. The District will make all required notifications and issue all mandated reports to the public, local health department, ~~or and the~~ **NYSED**. For ten years following creation, the District will retain all records of test results, lead remediation plans, lead-free building determinations, and waiver requests. The District may seek a waiver from testing requirements from the local health department by demonstrating prior substantial compliance with testing requirements.

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SUBJECT: FACILITIES: INSPECTION, OPERATION AND MAINTENANCE (Cont'd.)**Comprehensive Long-Range Plan**

The District will develop and keep on file a comprehensive long-range plan pertaining to educational facilities in accordance with the Commissioner's regulations. This plan will be reevaluated and updated at least annually and will include, at a minimum, an appraisal of the following:

- a) The educational philosophy of the District, with resulting administrative organization and program requirements;
- b) Present and projected student enrollments;
- c) Space use and state-rated student capacity of existing facilities;
- d) The allocation of instructional space to meet the current and future special education program and service needs, and to serve students with disabilities in settings with nondisabled peers;
- e) Priority of need of maintenance, repair, or modernization of existing facilities, including consideration of the obsolescence and retirement of certain facilities; and
- f) The provision of additional facilities.

Comprehensive Public School Building Safety Program (RESCUE)

To ensure that all District facilities are properly maintained and preserved and provide suitable educational settings, the Board of Education requires that all occupied school facilities which are owned, operated or leased by the District comply with the provisions of the Comprehensive Public School Building Safety Program, the Uniform Code of Public School Building Inspections, and the Safety Rating and Monitoring as prescribed in Commissioner's regulations. ~~For this reason, the District shall develop a Comprehensive Public School Building Safety Program in accordance with Commissioner's regulations.~~

~~—The program shall be reevaluated and made current at least annually, and shall include, at a minimum, the following:~~

- ~~—a) A five year capital facilities plan which will include an appraisal of the following: the educational philosophy of the District, with resulting administrative organization and program requirements; present and projected student enrollments; space use and state-rated student capacity of existing facilities; the allocation of instructional space to meet the current and future education program and service needs, and to serve students with disabilities in settings with nondisabled peers; priority of need of maintenance, repair or modernization of existing facilities, including consideration of the obsolescence and retirement of certain facilities; and the provision of additional facilities.~~

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Non-Instructional/Business
Operations**SUBJECT: FACILITIES: INSPECTION, OPERATION AND MAINTENANCE (Cont'd.)**

- ~~— b) A District wide building inventory, which will include information pertaining to each building including, but not limited to:
 - ~~1. Type of building, age of building, size of building;~~
 - ~~2. Rated capacity, current enrollment;~~
 - ~~3. List of energy sources and major systems (lighting, plumbing, electrical, heating); and~~
 - ~~4. Summary of triennial Asbestos Inspection reports.~~~~
- ~~— c) A building condition survey shall be conducted for all occupied school buildings once every five years by a team that includes at least one licensed architect or engineer.~~
- ~~— d) A District wide monitoring system which includes:
 - ~~1. Establishing a Health and Safety Committee;~~
 - ~~2. Development of detailed plans and a review process of all inspections;~~
 - ~~3. Procedures for a response in writing to all inquiries about building health and safety concerns, a copy of which will be sent to the District's Health and Safety Committee for oversight, and a copy kept on permanent file.~~~~
- ~~— e) Procedures to ensure the safety of the building occupants while a construction/renovation project is taking place. These procedures will include:
 - ~~1. Notification to parents, staff and the community at least two months in advance of a construction project of \$10,000 or more to be conducted in a school building while the building is occupied; provided, however, that in the case of emergency construction projects, such notice shall be provided as far in advance of the start of construction as is practicable;~~
 - ~~2. A plan to ensure that all contractors comply with all health and safety issues and regulations, and wear photo identification badges;~~
 - ~~3. An opportunity for the District's Health and Safety Committee to conduct a walk-through inspection of newly renovated or constructed areas to confirm that the area is ready to be reopened for use; and~~
 - ~~4. An emergency plan which will address potential concerns with the capital project including, but not limited to, evacuation procedures, fire drills, and structural failures.~~~~

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SUBJECT: FACILITIES: INSPECTION, OPERATION AND MAINTENANCE (Cont'd.)

The Comprehensive Public School Safety Program will consist of the following components:

a) Building Condition Surveys

Building condition surveys will be conducted on a schedule as assigned by the Commissioner of Education in calendar years 2020-2024 and at least every five years thereafter. Building condition surveys will be conducted on all occupied school buildings in accordance with law and regulation, including being conducted by a licensed architect or a licensed professional engineer who will assess the condition of all major building systems of a school building.

b) Visual Inspections

Visual inspections will be conducted when deemed necessary by the Commissioner to maintain the safety of public school buildings and the welfare of their occupants. When visual inspections occur, they will be conducted in accordance with law and regulation.

c) Five-Year Capital Facilities Plan

The District will develop a five-year capital facilities plan and update the plan annually. In developing and amending the plan, the District will use the safety rating of each occupied school building. The plan must be consistent with all District planning requirements and identify critical maintenance needs. The plan will be prepared in a manner and format prescribed by the Commissioner and submitted to the Commissioner upon request. The plan will include, but not be limited to:

1. A breakdown for each of the five years of the plan of the estimated expenses for the following:
 - (a) Current or proposed new construction ranked in priority order;
 - (b) Current or proposed additions to school facilities ranked in priority order;
 - (c) Current or proposed alterations or reconstruction of school facilities ranked in priority order;
 - (d) Major repairs ranked in priority order;
 - (e) Major system replacement and repairs, and maintenance ranked in priority order; and
 - (f) Energy consumption.

(Continued)

SUBJECT: FACILITIES: INSPECTION, OPERATION, AND MAINTENANCE (Cont'd.)

2. A District-wide building inventory that includes, but is not limited to:
 - (a) The number and type of facilities owned, operated, or leased by the District;
 - (b) The age, enrollment, rated capacity, use, size, and the safety rating of the buildings as determined pursuant to Commissioner's regulations;
 - (c) The energy sources for the buildings;
 - (d) Probable useful life of each building and its major subsystems;
 - (e) Need for major system replacement and repairs, and maintenance;
 - (f) Summary of the triennial asbestos reports required pursuant to AHERA regulations; and
 - (g) Any other information which may be deemed necessary by the Commissioner to evaluate safety and health conditions in school facilities.

d) Monitoring System

The District will establish a process to monitor the condition of all occupied school buildings in order to assure that they are safe and maintained in a state of good repair. The process will include, but not be limited to:

1. The establishment of a health and safety committee comprised of representation from District officials, staff, bargaining units, and parents.
2. The establishment of a comprehensive maintenance plan for all major building systems to ensure the building is maintained in a state of good repair. This plan will include provisions for a least toxic approach to integrated pest management and establish maintenance procedures and guidelines which will contribute to acceptable indoor air quality. The comprehensive maintenance plan will be available for public inspection.
3. The annual review and approval by the Board of the annual building inspection reports and the five-year building condition surveys.
4. Procedures for assuring that an annual fire safety inspection of each building is conducted in accordance with all applicable laws, regulations, and/or codes.
5. Procedures for assuring that a current and valid certificate of occupancy is maintained for each building and posted in a conspicuous place.

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SUBJECT: FACILITIES: INSPECTION, OPERATION, AND MAINTENANCE (Cont'd.)

6. Procedures for the investigation and disposition of complaints related to health and safety. These procedures will involve the health and safety committee and, at a minimum, will conform to the following requirements:
 - (a) Provide for a written response to all written complaints. The written response will describe:
 - 1) The investigations, inspections, or tests made to verify the substance of the complaint, or a statement explaining why further investigations, inspections, or tests are not necessary;
 - 2) The results of any investigations, inspections, or tests which address the complaint;
 - 3) The actions, if any, taken to solve the problem; and
 - 4) The action, if any, taken if the complaint involved a violation of law or of a contract provision.
 - (b) A copy of the response will be forwarded to the health and safety committee.
 - (c) Copies of all correspondence will be kept in a permanent project file.
 - (d) These records will be made available to the public upon request.
7. The Board will take actions to immediately remedy serious conditions affecting health and safety in school buildings, and will report the actions to the Commissioner.
8. All construction and maintenance activities will comply with the Uniform Safety Standards for School Construction and Maintenance Projects.

~~Asbestos Inspection: 40 CFR Part 763, Subpart E~~

~~15 USC Sections 2641-2656~~

~~Fire Inspection: Education Law Section 807-a~~

~~8 NYCRR Section 155.4~~

~~Health and Safety Committee: 8 NYCRR Section 155.4(d)(1)~~

~~Plans and Specifications: Education Law Sections 408, 408-a and 409~~

~~8 NYCRR Sections 155.1 and 155.2~~

~~19 NYCRR Sections 1221-1240~~

~~Structural Safety Inspections: Education Law Sections 409-d, 409-e, 3602 and 3641(4)~~

~~8 NYCRR Sections 155.1, 155.3, and 155.4(b)(1)~~

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SUBJECT: FACILITIES: INSPECTION, OPERATION, AND MAINTENANCE (Cont'd.)

15 USC Sections 2641-2656
40 CFR Part 763, Subpart E
Education Law Sections 408, 409, 409-d, 3602, and 3641
Executive Law Section 378
Public Health Law Section 1110
8 NYCRR Sections 155.1, 155.2, 155.3, and 155.4
10 NYCRR Sections 4-1.1 et seq. and 67-4.1 et seq.
19 NYCRR Sections 1219-1240

Students

SUBJECT: SPORTS AND THE ATHLETIC PROGRAM**General Principles and Eligibility**

Athletics are an integral part of a well-balanced educational program. The District's interscholastic athletic program will conform with the Commissioner's regulations, as well as the established rules of the New York State Public High School Athletic Association (NYSPHSAA) and the New York State Education Department (NYSED).

Athletic eligibility requires that the student:

- a) Provide written parental or guardian consent. The consent form must contain information regarding mild traumatic brain injuries (concussions) and sudden cardiac arrests as specified in the Commissioner's regulations.
- b) Have a current health examination and, if the health examination was not completed within 30 days of the start of the season, a completed and signed interval health history form.
- ~~bc)~~ Obtain medical clearance from the ~~school physician or nurse practitioner or the student's personal physician~~ District's Medical Director. ~~The school physician or nurse practitioner retains final approval on any physicals performed by a student's personal physician.~~
- ed) Meet the requirements for interscholastic competition as set forth by the Commissioner's regulations and ~~the~~ NYSPHSAA.
- ~~de)~~ Comply with all District rules, codes, and standards applicable to athletic participation.

Title IX Compliance

The Board supports equal athletic opportunities for members of both sexes through interscholastic and intramural activities. To ensure equal athletic opportunities for its students, the District will consider, among other factors:

- a) ~~Its accommodation of athletic interests and abilities (the nature and extent of sports offered, including levels of competition, team competition, and team performance)~~ Whether the selection of sports and levels of competition effectively accommodate all students' interests and abilities;
- b) The provision of ~~E~~equipment and supplies;
- c) Scheduling of games and practice time;
- d) Travel costs and opportunities for travel;

(Continued)

Students

SUBJECT: SPORTS AND THE ATHLETIC PROGRAM (Cont'd.)

- e) Assignment and compensation of coaches;
- f) ~~The provision of~~ locker rooms, practice facilities, and competitive facilities;
- g) Available medical and training facilities and services; and
- h) The nature and extent of support, publicity, and promotion.

The District may consider other pertinent factors as well. Each of the factors will be assessed by comparing availability, quality, type of benefits, kind of opportunities, and form of treatment. Identical benefits, opportunities, or treatment are not required.

The District's ~~Civil Rights Compliance Officer~~ Title IX Coordinator(s) will coordinate the District's efforts to comply with ~~and carry out~~ its responsibilities under Title IX. ~~This person~~ The Title IX Coordinator(s) will be appropriately trained and possess comprehensive knowledge about applicable federal and state laws, regulations, and policies. To the extent possible, the District will not designate an employee whose other job duties may create a conflict of interest, such as the ~~a~~ Athletic ~~d~~ Director.

Booster Clubs

The District has a responsibility under Title IX to ensure that boys' and girls' programs are provided with equivalent benefits, treatment, services, and opportunities regardless of their source. When determining equivalency, ~~therefore~~, benefits, services, and opportunities attained through private funds—including donations, fundraising, and booster clubs—must be considered in combination with all benefits, services, and opportunities.

Rules and regulations will be established to govern the activities of booster clubs and other related organizations. The Board further requires that:

- a) Financial records be maintained and made available, upon request, for Board and/or public inspection;
- b) Fundraising activities be approved in advance by the Superintendent;
- c) Groups wishing to make a contribution adhere to the District's policy and regulation regarding the acceptance of gifts.

Violations to District policy or regulations may result in the dissolution of the club or organization.

(Continued)

SUBJECT: SPORTS AND THE ATHLETIC PROGRAM (Cont'd.)**Athletic Placement Process for Interscholastic Athletic Programs (APP)**

The APP is a method for evaluating students who want to participate in sports at higher or lower levels, consistent with their physical and emotional maturity, size, fitness level, and skills. The Board approves the use of the APP for all secondary school interscholastic team members. The Superintendent will implement procedures for the APP, and will direct the ~~a~~Athletic ~~d~~Director to maintain records of students who have successfully completed the APP.

Student Athletic Injuries

~~No injured student will be allowed to practice or play in an athletic contest. An appropriate medical professional should diagnose and treat an athlete's injuries.~~ The coach should ensure that any player injured while under ~~his or her~~ ~~their~~ care receives prompt and appropriate medical attention, and that all of the medical professional's treatment instructions are followed. The injured student has an obligation to promptly inform ~~his or her~~ ~~their~~ coach of all injuries, ~~even if it happens outside of school~~. No student will be allowed to practice or compete if there is a question whether ~~he or she is~~ ~~they are~~ in adequate physical condition. A physician's certification may be required before an athlete is permitted to return to practice or competition.

Athletic Program-Safety

The District will take reasonable steps to minimize physical risks posed to students participating in the interscholastic athletic program by:

- a) Requiring timely medical examinations of participants;
- b) Employing certified or licensed staff to coach all varsity, junior varsity, and modified practices and games;
- c) Providing or requiring certified or licensed officials to officiate all competitions;
- d) Ensuring that its players' equipment is safe and operates within the applicable manufacturers' guidelines;
- e) Ensuring that all home fields, courts, pools, tracks, and other areas where athletes practice, warm-up, or compete are safe and appropriate for use; and
- f) Providing professional development and training opportunities for all coaching staff.

(Continued)

SUBJECT: SPORTS AND THE ATHLETIC PROGRAM (Cont'd.)Sudden Cardiac Arrest

For purposes of this policy, the following definition applies:

- a) "Athletic activities" means participation in sessions for instruction and practice in skills, attitudes, and knowledge through participation in individual, group, and team activities organized on an intramural, extramural, interschool athletic, or inclusive athletic basis to supplement regular physical education class instruction, otherwise known as extraclass periods in physical education or extraclass activities.

The District promotes safe athletic activities and strives to prevent incidents of sudden cardiac arrest in students by:

- a) Including information developed by the Commissioner of Health on the definition of sudden cardiac arrest and signs and symptoms of pending or increased risk of sudden cardiac arrest in any document that may be required from a parent or person in parental relation for a student's participation in interscholastic sports, including a permission or consent form;
- b) Immediately removing from athletic activities any student who displays signs or symptoms of pending or increased risk of sudden cardiac arrest;
- c) Prohibiting any student from resuming athletic activities until the student has been evaluated by and received written and signed authorization from a licensed physician and until the student has been evaluated and received clearance from the District's Medical Director to resume athletic activities;
- d) Requiring the licensed physician's written and signed authorization to be kept on file in the student's permanent health record;
- e) Abiding by any limitations or restrictions concerning school attendance and athletic activities issued by the student's treating physician;
- f) Requiring coaches of extra periods in physical education to hold a valid certification in first aid knowledge and skills including instruction in recognizing signs and symptoms of cardiac arrest and sudden cardiac arrest; and
- g) Either posting on the District website information developed by the Commissioner of Health on the definition of sudden cardiac arrest and signs and symptoms of pending or increased risk of sudden cardiac arrest or providing a reference for how to obtain this information from the webpages of NYSED and the New York State Department of Health.

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SUBJECT: SPORTS AND THE ATHLETIC PROGRAM (Cont'd.)

Title IX of the Education Amendments Act of 1972, 20 USC Section 1681 et seq.

34 CFR Sections 106.8, 106.41, and 106.45

45 CFR Section 86.41

~~45 CFR Part 86~~

Education Law Sections 305, 923, and 3208-a

8 NYCRR Sections ~~135 and 136~~ 135.4, 135.5, 136.3, 136.5, and 136.9

NOTE: Refer also to Policies #3420 -- Non-Discrimination and Anti-Harassment in the District
#3421 -- Title IX and Sex Discrimination
#7520 -- Accidents and Medical Emergencies
#7522 -- Concussion Management
#8240 -- Instruction in Certain Subjects

Adopted: 2/9/99

Revised: 9/14/04; 7/14/09; 12/10/13; 1/13/15; 3/10/15; 12/12/17;

Students

SUBJECT: CONCUSSION MANAGEMENT

~~The Board recognizes that concussions and head injuries are the most commonly reported injuries in children and adolescents who participate in sports and recreational activities. The physical and mental well-being of District students is a primary concern. As such, the District supports the proper evaluation and management of concussion injuries.~~

A concussion is a ~~type of~~ mild traumatic brain injury (MTBI) ~~that occurs when normal brain functioning is disrupted~~ caused by a bump, blow, or jolt to the head or body that causes the head and brain to move rapidly back and forth. Recovery from concussion and its symptoms will vary. Avoiding re-injury and over-exertion until fully recovered are the cornerstones of proper concussion management. Concussions can impact a student's academic performance as well as their athletic pursuits. As such, the District supports the proper evaluation and management of concussion injuries.

Concussion Management Team (CMT)

The District ~~is authorized, at its discretion, to may~~ establish a Concussion Management Team (CMT) which may be composed of the ~~certified-a~~ Athletic ~~d~~Director and/or Director of Physical Education, a school nurse, the school physician/District's Medical Director, a coach of an interscholastic team and/or physical education teacher, a certified athletic trainer or, ~~or such~~ and other appropriate personnel as designated by the District. If established, ~~T~~the CMT will oversee and implement the District's concussion policy, including the requirement that all school coaches, physical education teachers, school nurses, and certified athletic trainers who work with and/or provide instruction to ~~pupils~~ students engaged in school-sponsored athletic activities complete training relating to MTBIs. Furthermore, every CMT may establish and implement a program which provides information on MTBIs to parents and persons in parental relation (parents) throughout each school year.

Staff Training/Course of Instruction

Each school coach, physical education teacher, school nurse, and certified athletic trainer who works with and/or provides instruction to students in school-sponsored athletic activities will complete a ~~course of instruction~~ training every two years relating to recognizing the symptoms of concussions or MTBIs and monitoring and seeking proper medical treatment for students who suffer from a concussion or MTBI. Since concussion symptoms may manifest themselves in any setting, all staff will be encouraged to take the online training and be alert for students who may display or report concussion symptoms.

Components of the training will include, but not be limited to:

- a) The definition of MTBI;
- b) Signs and symptoms of MTBI;
- c) How MTBIs may occur;

(Continued)

Students

SUBJECT: CONCUSSION MANAGEMENT (Cont'd.)

- d) Practices regarding prevention; and
- e) Guidelines for the return to school and school activities for a student who has suffered an MTBI, even if the injury occurred outside of school.

The ~~course training can~~ must be completed by means of instruction approved by the New York State Education Department (NYSED) which include, but are not limited to, courses provided online and by teleconference.

~~The CMT will utilize the District's existing system to document all required training and professional development for District staff. Upon completion of the training each year, staff will forward their course completion certificate to the appropriate staff for entry into the system. Each time a staff member completes this training or a related professional development course, they must forward proof of completion to the CMT or, if a CMT has not been established, a designated District staff member who will enter the information into the District's existing system for tracking completed trainings and professional development courses. The system will also use an email to remind staff of the need to complete the training each year as needed. Because concussion symptoms may manifest themselves in any setting, all school staff will be encouraged to take the online training and be alert for students who may display or report concussion symptoms.~~

Information to Parents and Students

The District will include the following information on MTBIs or concussions in any permission or consent form or similar document that may be required from a parent ~~or person in parental relation~~ for a student's participation in interscholastic sports. Similar information will be provided to all students when they sign up for participation in sports and/or through information provided in physical education, health or mental health classes. Information will include:

- a) The definition of MTBI;
- b) Signs and symptoms of MTBI;
- c) How MTBIs may occur;
- d) Practices regarding prevention; and
- e) Guidelines for the return to school and school activities for a student who has suffered an MTBI, even if the injury occurred outside of school.

The District will provide a link on its website to this ~~list of~~ information ~~from on~~ the NYSED's and New York Department of Health's websites.

(Continued)

SUBJECT: CONCUSSION MANAGEMENT (Cont'd.)**Identification of Concussion and Removal from Athletic Activities**

The District requires the immediate removal from all athletic activities of any student who has sustained, or is believed to have sustained, a MTBI or concussion. Any student demonstrating signs, symptoms, or behaviors consistent with a concussion while participating in a class, extracurricular activity, or interscholastic athletic activity will be removed from the class, game, or activity and must be evaluated as soon as possible by an appropriate health care professional. This removal must occur based on display of symptoms regardless of whether the injury occurred inside or outside of school. If there is any doubt as to whether the student has sustained a concussion, it will be presumed that the student has been injured until proven otherwise. The District will notify the student's parents ~~or guardians~~ and recommend appropriate evaluation and monitoring.

The District may, in collaboration with their Medical Director, allow ~~credentialed~~ District staff who are appropriately licensed or certified healthcare professionals and ~~credentialed~~ to use validated neurocognitive computerized testing ~~as a concussion assessment tool~~ to review and obtain baseline and post-concussion performance data. These tools are not a replacement for a medical evaluation to diagnose ~~and treat~~ a concussion or clear a student to return to activities. The District must seek authorization from the parent/~~guardian~~ prior to the testing. Additionally, parents/~~guardians~~ should be given a copy of the results ~~upon request~~.

Return to School Activities and Athletics

~~The~~A student will not return to physical activity (including athletics, physical education class, and recess) until ~~he or she has~~ they have been symptom-free for at least 24 hours, and ~~has~~ have been evaluated and received written and signed authorization from a licensed physician. This written authorization should be sent to the school for review by the District's Medical Director. ~~In accordance with Commissioner's regulations,~~ Additionally, the District's Medical Director ~~will give~~ has the final ~~clearance on a authority to clear students to participate in or return to activity for~~ extra-class athletics activities.. All authorizations will be kept on file in the student's permanent health record. The standards for return to athletic activity will also apply to injuries that occur outside of school. ~~School's~~Staff should be aware that students may exhibit concussion symptoms caused by injuries from outside activities and that these visible symptoms also indicate a removal from play.

The District will follow any directives issued by the student's treating physician with regard to limitations and restrictions on school and athletic activities for the student. The District will also develop a coordinated communication plan among appropriate staff to ensure that the ~~treating physician's private provider's~~ orders for post-concussion management are implemented and followed. Once cleared by the private provider, students will complete the return to activity per the District's Concussion Management Plan and students can then resume participation in athletic activities with the District's Medical Director approval. The school nurse will work to ensure that all the necessary staff get the information they need to care for and work with the injured student.

(Continued)

Students

SUBJECT: CONCUSSION MANAGEMENT (Cont'd.)

The District's Medical Director and other licensed healthcare professionals employed by the District will also ~~formulate~~ ~~establish~~ a procedure and treatment plan to be utilized by District staff who may respond to students or staff with possible concussions during the school day ~~or at a school-sponsored athletic event.~~

In accordance with NYSED guidelines, this policy will be both reviewed and updated ~~periodically~~ ~~at least every three years or with updates to guidance.~~ The Superintendent, in consultation with the District's Medical Director and other appropriate staff, may develop regulations and protocols for strategies to prevent concussions, the identification of concussions, and procedures for removal from and return to activities or academics.

Education Law Section 305(42)

8 NYCRR Sections 135.4 and 136.5

Guidelines for Concussion Management in Schools, NYSED Guidance Document, ~~2018~~2022

Adopted: 7/9/13

Revised: 1/14/14; 4/7/20;

Students

SUBJECT: HEAD LICE

While a nuisance, head lice do not pose a public ~~health risk~~ threat and have not been shown to spread disease. ~~Consistent with accepted medical knowledge, no healthy child will be excluded from school due to the presence of nits (louse eggs). Children identified by the school nurse as having an active infestation of head lice will be sent home and~~ Personal hygiene or cleanliness in the home or school has nothing to do with getting head lice.

Consistent with recommendations from the Center for Disease Control (CDC), the American Academy of Pediatrics (AAP), and the National Association of School Nurses (NASN) students diagnosed with live head lice or the presence of nits (louse eggs) do not need to be excluded from school; they can go home at the end of the day, be treated, and return to class after appropriate treatment has begun.

Parents of children identified by the School Nurse as having active live head lice will be notified to pick their student up from school and advised to begin treatment. Each case is treated on an individual basis. The School Nurse will not check all students in the entire class or send home mass notifications.

The School Nurse will:

1. Give the parent information on lice treatment and ask the parent to notify other parents any possible contacts that the child may have had recently.
2. The student will see the School Nurse after completing treatment for re-examination and return to school. Re-checks will be done based on findings.
3. School staff will protect the student's privacy and maintain confidentiality.

Adopted: 04/12/16

Revised: